



East Windsor 250th Anniversary Committee
REVISED September 4, 2018
East Windsor Historical Society

The August 21, 2018 planning meeting for the 250th Anniversary Celebration of East Windsor met at the Osborn House at the East Windsor Historical Society.

The meeting was called to order at 7:00 pm.

Attendance:

Present: *Paul Anderson, Barbara Burnham, *Ceil Donahue, Michael Hunt, *Diane Lajoie, *Scott Morgan, Debra Nordell, Kathy Pippin, Richard Pippin, Debbie Talamini, *Rebecca Talamini, *Tom Talamini, *Bill Thim *Lynne Tracy-Thim

Absent: none

*indicates steering committee members

Minutes Reading:

The minutes for the August 21, 2018 meeting were reviewed with one correction. Debbie Talamini was present at the meeting, but she was not shown in the attendance.

Paul Anderson made a motion to accept the August 21, 2018 minutes with the corrections. Scott Morgan seconded the motion. The motion passed.

COMMUNICATIONS:

The Board of Ed has been emailed that we are looking for volunteers for Heritage Day.

COMMITTEE REPORTS:

Time Capsule Committee: The covers are painted. The gasket will be added and covers attached to the time capsule.

There are baskets to collect time capsule submissions at the town hall and both of the libraries. There weren't any submissions in the baskets last week.

Rebecca Talamini is going to print photos to add an album to the time capsule. The meeting minutes and all of the banners we will have on Heritage Day will also go in the time capsule. We received an official statement from Governor Malloy's office; the Governor can't make it to our parade or Time Capsule Burial.

Tom Talamini is going to bring the time capsule to Heritage Day so we can put up a sign that says, "Put your shit here." (After two years of planning, we are getting a little punchy.)

Carol Hall, Chris Davis, Bob Maynard and Rebecca Talamini will speak at the ceremony.

The invocation will be led by Reverend Dr. Thomas V. Calderone from the First Congregational Church of East Windsor in Scantic, and the benediction will be led by Reverend Stuart H. Pinette from St Marianne Cope Parish. We are planning to dig the hole for the time capsule on Sunday morning; we will seal and place the items in the time capsule at the ceremony. Light refreshments will be served.

Joe is going to arrange the "call before you dig" and have the heavy equipment available for our Sunday Time Capsule Burial on September 23, 2018.

Cookies have been ordered from Big Y. Rebecca Talamini will pick them up on Sunday

September 23, 2018 after 8 am. Reverend Calderone has been confirmed for the invocation.

Events Committee:

The only events left are Heritage Day on September 22, 2018 and the Time Capsule Burial on September 23, 2018.

Fundraising Committee:

We officially received the donation from the Class of '93 in memory of Shelly Noble; this donation will sponsor part of the cost for the Stray Dogs.

Rebecca will send a coin with the thank you notes to each of the people who financed the fireworks. The cost of the mailing will be included in a vote at the end of the meeting.

Promotion and Merchandise Committee:

The merchandise sales at the Town Hall for August came to \$87. We will try to sell as much merchandise as we can on Heritage Day.

We will keep the merchandise available for sale at the Libraries, Town Hall, and Trolley Museum until the holidays are over.

We have a lot of wind chimes available.

Heritage Day Committee:

We will need caution tape and barricades to block off some areas needed for parade participants. Richard Pippin will pull the 250 parade float. We will borrow an extra tent from the Warehouse Point Fire Department Auxiliary for our EW250 vendor display. We will have an ATM available to get cash for the food trucks.

EW Heritage Day Spirit Award: Keeping the Community Day tradition, we have opened nominations for a citizen Spirit Award.

Shuttle Bus: The Smith Bus company route is going to go down Highland Ave, drive through the park, down Reservoir Ave, to the Broad Brook Elementary School, to the Middle School. This week Tom Talamini cut down a branch at the back entrance to the Res so the bus can get through. Public parking at the Res will be allowed after the parade since that is where the floats and participants are assembling.

Parade:

There are about 60 groups in the parade; we can't fit any more groups. Rebecca has removed the parade form from the website. The parade participants will assemble at the Reservoir; we will have 60 posts with index cards to mark where they need to line-up.

Miscellaneous Parade Information: The Board of Selectmen will be in a car. Steve Dearborn will drive the tractor with the veterans. Harrington Stables will have to clean up after their horses. Lynne Tracy-Thim is going to send a reminder email to all of the animal groups reminding them that they will have to clean up after their charges. Lynne sent the parade guidelines to all of the participants. Rebecca Talamini is going to call Lavern Sherry to go over the parade details with our 1968 Bicentennial Pageant Queen.

Parade Set Up: The parade participants will assemble at the Res. They will enter through the Highland Avenue entrance. We will have 60 markers showing the parade line-up and several people with clipboards to help direct groups to the correct location.

The parade lineup is divided (so far) into three divisions. Rebecca as grand marshal is leading the parade. Ceil is in the first division and can get on Historical Society Float to ride in the parade. Debbie is in the second division and can ride in the ARHC float. The rest of us can ride in the 250 float, concluding the parade.

Tom will direct groups in the parade from the BMX, Garden, and Dog parks. He can then

hitch a ride on the last float (EW250).

Categories for parade contest: There will be 7 awards for the parade contest.

- **Broad Brook Village Award** – Best Business Award
- **Melrose Village Award** – Civic/Military/Public Service Organizations
- **Scantic Village Award** – Best Float Entry
- **Warehouse Point Village Award** – Best Entry for sound/movement/performance
- **Windsorville Village Award** – Best vehicle entry
- **Israel Bissell Award**– Best Horse Entry
- **Grand Marshal Award** -

Since we were originally planning on five awards, we need two more plaques for the parade awards.

Tom Talamini made a motion to approve the added funds needed to pay for the extra plaques, the total not exceeding \$375. Bill Thim seconded the motion. The motion passed.

Judging Stand: John Burnham will deliver the hay trailer for the judging stand; it will be set up at the end of Church Street. Diane Lajoie is providing a table for the judges; the Talamini's are providing the chairs. We can drop off the items needed for the judges to the Broad Brook Library on Wednesday, September 19, 2018.

If a group wants, they may have up to 2 minutes in front of the judging stand; we will need someone to keep time (see signup sheet online). The winners will be announced at the picnic.

Judges: We need one judge from each village; each will have a packet with instruction, criteria, etc. The judges will meet at the Broad Brook Library to consult. The judges can park at the Broad Brook Library on Church Street; they should arrive no later than 2:15pm. The following people will be judges:

- **Broad Brook:** Paul Anderson
- **Melrose:** Selma Grant
- **Scantic:** Skip Daly
- **Warehouse Point:** Robert Szwed
- **Windsorville:** Linda Dzen

VIPs: Broad Brook Gardens is going to provide boutonnières and corsages to the parade VIPs. They will be red or white carnations. We need to give them a final count the week before the parade. The parade VIPs will include the following:

Corsages:

- 1) Rebecca, Grand Marshal
- 2) Laverne, 1968 Bicentennial Queen
- 3) Rep. Carol Hall
- 4) Lori Spielman/1st Selectman Ellington
- 5) Selma Grant (Judge)
- 6) Linda Dzen (Judge)

Boutonnières:

- 1) Cong. John Larson
- 2) Rep. Chris Davis
- 3) Senator Tim Larson
- 4) Dr. M. Saud Anwar, Mayor of SW
- 5) J. Christopher Kervic, 1st Selectman/WL
- 6) Paul Anderson (Judge)

- 7) Robert Szwed (Judge)
- 8) Skip Daly (Judge)
- 9) Jason Bowza
- 10) Steve Dearborn
- 11) Andy Hoffman
- 12) Bob Maynard
- 13) Charlie Syzmanski

Volunteers: We do not have enough volunteers yet. Online registration for volunteers is on Sign-Up Genius: <https://www.signupgenius.com/go/60b0c4fa9a62aa0f49-east>. Debbie Talamini has contacted the Leo Club. They are calling a meeting this week to try to recruit some volunteers.

The Girls Scouts are offering to man the inflatables and lawn games area from 4pm to 9pm. Lynne has created some written rules for our teenage volunteers. Ceil is going to show those rules to the Girl Scout leader to see if they are in agreement.

All Teenage volunteers must sign and abide by those written rules including the no cell phone clause.

All volunteers are required to attend a meeting on Tuesday 9/18/2018. On 9/22 the volunteers will receive a ticket for the pizza party to be held on September 30th at the Osborn House at 4:00PM.

Picnic:

We need a location for the dumpsters, so they can be dropped ahead of time. Party Patrol will need delivery instructions for the inflatables also.

We will distribute a schedule of events at the shuttle stop.

Rebecca will lead a Happy Birthday to Nico for his fourth birthday; Nico is very excited for Heritage Day since he thinks all the preparation is for his birthday, September 22nd.

The fireworks will last about half an hour; the display will be rain or shine as long as there isn't any lightening. We need a state permit for the fireworks.

Port-a-Potties: Richard Pippin is giving us a discount on 10 port-a-potties, 2 handicapped potties, and 2 wash stations.

Set Up: We will need volunteers to help set up the Bingo tables on Thursday September 20, 2018. Stray Dogs is setting up a stage for use to use. Trick Dynamix will need a stage with mats for their demonstration from 4 to 6 pm; they will also have a vendor table.

Parking: All of the floats should fit in the back of the parking area. The front of the parking area will be for handicapped parking only. General parking will be at the schools and parks with the shuttle bus running from 4 pm to 9:30pm. We will have to block the entrance to the back lots from the road, so people don't take up the space allocated for the floats.

Stickers: We do not have enough volunteers to man an EW250 tattoo station, so Paul Anderson is going to provide EW250 stickers to pass out to the kids in attendance.

Banners: Rebecca Talamini will order banners with the top entries for our EW250 slogan; the 2018 Limerick contest, Grand Marshall and 1968 Bicentennial Queen, and a thank you to all of our donors and sponsors. The cost of the banners is included in the estimate of the money needed, and the vote, in the Other Business.

Photo Selfie Station: Debbie Talamini will order a frame for a photo selfie station with our EW250 hash tag. The back of the EW250 merchandise tent will provide the backdrop for the selfies.

Paul Anderson made a motion to purchase a photo selfie frame for an amount not to exceed \$50. Bill Thim seconded the motion. The motion passed.

Vendors: We have about sixteen vendors signed up for Heritage Day. We were estimating

that we had room for about twenty.

Fly Over: The plane from the EEA Chapter 1310 of Skylark Airport will provide a fly over the picnic sometime between 4 and 6 pm.

Advertising/Social Media Committee:

Rebecca Talamini sent information about Heritage Day to GoLocal for their September issue. The September issue is out, and they didn't write anything about our event. GoLocal is the one site that has consistently misrepresented our events or ignored them completely. We purchased 3 JI ads for Heritage Day and 1 for the Time Capsule. The Time Capsule ad will go in the paper on September 20th; the Heritage Day ads will be in the paper on September 6, September, 13, and September 20, 2018.

The fireworks are going to be advertised in the Visit CT Tourism site. CT Now has also been contacted. The event is on the calendars for channel 3 and channel 8.

Rebecca Talamini is going to do two Facebook boosts at \$20 each starting two weeks before Heritage Day.

The EW250 Facebook page has been active; keep sharing with your friends.

<https://www.facebook.com/EastWindsor250/>.

OTHER BUSINESS:

- **Miscellaneous Expenses:** There are many anticipated expenses for the approaching Heritage Day plans. These expenses include, but are not limited to the cost of mailing a coin to each of our firework donors, the bullhorns, and the cost of banners for our donors, sponsors, and the Grand Marshall and 1968 Pageant Queen car.
Diane Lajoie made a motion to approve money for miscellaneous expenses not to exceed \$2000. Bill Thim seconded the motion. The motion passed.
- Deb Nordell will see if she can arrange a donation of 6 to 8 mums for our EW250 float.
- We need volunteers for Heritage Day. All volunteers must attend a meeting on Tuesday September 18, 2018. The volunteers will check in for a ticket to the thank you pizza party on September 30th.
- We are having a special meeting next week on September 11, 2018.

Scott Morgan made a motion to adjourn. Bill Thim seconded the motion.

The meeting adjourned at 8:12 pm.

Respectfully submitted,

Diane Lajoie